

Terms of Reference for the Risk Management Meeting (RMM)

Introduction

The Risk Management Meetings is part of the local arrangements on The Isle of Man to ensure effective multi-agency information sharing, identification, assessment and response to children and young people who are at risk of exploitation.

Aims:

The aim of this meeting is to offer oversight and review to the risk assessment and effectiveness of planning for children and young people that are known to be at risk of or experiencing exploitation and assessed using the CEAM tool as being:

- Medium risk
- High risk
- Very high

It is expected that most of these children will be known to Children Social Care due to being assessed as having complex needs, being on a child protection plan or being looked after.

The RMM aims to offer professionals the opportunity for:

- Regular review of risks associated with individual children & young people until there is reduced risk.
- Improve inter-agency accountability by agreeing actions required to safeguard the individual child or young person.
- Quality assurance of Risk management plans, including the promotion of disruption and offender focused interventions.
- Consider any additional support required or actions to remove barriers to good practice.
- Improve support to professionals working with high-risk cases.
- Resolve or escalate any disagreement between practitioners or managers.

Chairing arrangements:

The meeting will be chaired by Intake and Assessment Service Manager. The attending Detective Chief Inspector from police will act as the deputy chair.

Membership:

Agency	Designation/role
Children Social Care	Group Manager
Police	Detective Chief Inspector
Education	Child Protection and Safeguarding Officer
Manx Care	Head of Safeguarding
CAMHS	Safeguarding Lead
Probation	Safeguarding Lead
Youth Justice	Safeguarding Lead

Early help	Early Help Manager
St Christopher's Children's home	Manager

Time, Frequency and Duration of meetings:

The RMM will meet weekly for a duration of 2 hours.

Child selection and preparation:

Children and young people will be referred into the RMM from the assessments made at the Daily Exploitation Meeting or from updated CEAM assessments completed by social workers where the assessment of risk is:

- Medium
- High
- Very High

Children that are not already open to Children Social Care may be raised at this meeting if there is evidence that there is a difference of professional opinion. The identified children and young people will remain on the RMM Agenda until the risk to them has been resolved or reduced to the level 'low risk'.

An RMM tracker will be updated at each meeting with the relevant review dates. The tracker will identify any cases for review each week and these will automatically be added to the agenda with agreed actions from the previous meeting, embedded in the agenda.

The allocated social worker will be asked to attend the meeting to set out the risks, the risk management plan and progress or barriers to the implementation of the plan. E.g.

- What is the assessed risk?
- Who or is the risk for the child or young person?
- What is the plan to reduce or remove the risk?
- How effectively is this working?
- What if any barriers are happening to prevent the reduction of risk?

Agenda

1. Introductions

2. Individual case discussions

- Social worker's report
- Updated assessment of risk
- Review of previously agreed steps
- Share new information (victim, offender, location, trends or VOLT¹)
- Forward safety planning and agreed actions

¹ Victim, Offender, location, trend

- Any areas of professionals difference of opinion
- Agreed next steps (including record entry onto tracker and child's record)

3. Identified themes, patterns, concerns – VOLT

4. Children and young people or risks to be raised to the Strategic Exploitation Meeting

5. Any other business

Meeting administration:

These meetings will be administered by a resource from Children's social care.

Information sharing:

Information will be shared at the RMM in line with the agreed IOM Safeguarding Board Information Sharing Guidance and Protocol. Alongside this, an RMM Confidentiality Declaration will be signed by all participants of the meeting and read out at the start of all RMM meetings.