

Terms of Reference for the Daily Exploitation Meeting (DEM)

Introduction

The DEM is part of the local arrangements on The Isle of Man to ensure effective multi-agency information sharing, identification, assessment and response to children and young people who are at risk of exploitation.

Aims:

The aims of these meetings are to ensure that:

- Identify and review cases of known exploitation and also those children and young people identified as vulnerable to exploitation due to their missing episode(s) or other behaviours/incidents which identify them as high risk.
- Timely information sharing on children and young people who are causing professionals concerns about their safety and wellbeing.
- Timely and effective information sharing about adults present a risk to children and or young people.
- Effective multi-agency assessment of risk.
- Responsive planning to protect children and young people.
- Responsive interventions to disrupt the activities of adults or other young people that present a risk to children and young people.
- Offer a platform for effective planning and interventions.

Chairing arrangements:

The meeting will be chaired by the manager of the Intake and Assessment team. The attending Detective Sergeant will act as the deputy chair and chair if the Intake and Assessment team manager is not available.

Quorum:

The minimum attendance or contributions for the meeting to go proceed will be required from:

- Police
- Intake and Assessment team manager
- Schools
- Manx Care

Other agencies can be co-opted if there is an identified need – for example:

- CAMHS
- Youth Justice
- Housing
- St Christopher's children's home

Time, Frequency and Duration of meetings:

Daily, Monday to Friday at 10 am for 1 hour - with representation from partner agencies either virtual (via teams) or in person.

Child selection and preparation:

The DEM members will be alerted to children and young people who are potentially at risk via the following means:

- Police crime or safeguarding reports
- Police intelligence
- Completed CEAM tools from partner agencies
- Referrals constructed using SAFEGUARD from other partner agencies
- Alerts for the Manx Care Hospital Emergency Departments

The coordinator will be responsible for collating the names of all of the children that have come to the attention of services in the previous 24 hours – or 48/72 hours in the case of a weekend or bank holiday.

Agenda

1. Introductions
2. Case discussion and risk assessment
3. Agree on actions, priorities, ownership and timescales
4. Children and young people to be raised at RMM
5. Any other business

Minutes/Case Recording

All discussions will be recorded on the relevant agency systems by the agency representative:

Police	Connect
Children’s Social Care	Protocol
Manx Care	EMIS
Schools ¹	Paper files

¹ Children and young peoples school will be contacted and asked for information – rather than an expectation that each school will attend the DEM.

Reviewing and Responding to Risk:

Children and young people reviewed in the DEM meeting will be categorised in terms of the scores calculated in the completed CEAM tool and will be provided with the responses set out in the protocol².

Planning:

Should include:

- A clear plan that includes diversion tactics to disrupt the perpetrators/locations and identify which professional is taking what action and by when.
- Intervention and support that focuses on addressing wider environmental factors.
- Implementation of any safeguarding measures.

Reviewing:

To ensure follow up on agreed actions and plans, the actions agreed on the previous day will be reviewed. Any planned actions that were agreed to take place outside of the 24 hours should be included in the Risk Management Plan which becomes the responsibility of the social worker, with others, following allocation.

Information sharing:

Information will be shared at the DEM, in line with the agreed IOM Safeguarding Board Information Sharing Guidance and Protocol. Alongside this, a DEM Confidentiality Declaration will be signed by all participants of the meeting and read out at the start of all DEM meetings.

² See page 10 of the Protocol