

Designated Officer

If you have a concern about an adult working or volunteering with children or vulnerable adults, who may have behaved inappropriately, please report it to the Designated Officer using the referral form on the IOMSB website:

[MASM Procedure and referral form](#)

The completed referral form should be emailed to the Designated Officer at

For Children:

Safeguarding.Unit@gov.im

Or

For Adults:

ASTeam@gov.im

In addition, you will need to [report any safeguarding concerns](#) about a child or vulnerable adult:

For Children call:

01624 686179 during office hours or

01624 631212 out of office hours

For Adults call:

01624 685969 during office hours or

01624 650000 out of office hours

Contacting the Designated Officer

Allegations regarding a person who works with children

Email: Safeguarding.Unit@gov.im

Phone: 01624 686259

Allegations regarding a person who works with vulnerable adults

Email: ASTeam@gov.im

Phone: 01624 685969

Give us feedback...

We welcome your comments and suggestions to help us monitor and improve our service. Please submit feedback here:



Allegations against people in a position of Trust (MASM)

If you have a concern about a professional or volunteer who works with children or vulnerable adult, you need to **contact**

the Designated Officer

for independent advice & guidance

The Designated Officers cover **ALL** settings where people work with children & vulnerable adults. This list is not exhaustive but includes schools, hospitals, sports clubs, church groups, childminders, residential care homes and charities - not just Isle of Man government employees.



What are the outcomes of a MASM:

There are 4 possible outcomes of the process:

Substantiated—The allegation is supported or established by evidence.

Unsubstantiated—There is insufficient evidence to prove or disprove the allegation.

Unfounded—The allegation was misinterpreted or mistaken by the person making the allegation; or there is evidence to disprove.

Malicious or deliberately invented—the allegation was a deliberate intent to deceive and there is evidence to prove intent.

Whilst professionals involved in the MASM may offer a view, **suspension / disciplinary action** against the person is the employers decision to make.

If the outcome is substantiated, the MASM will consider the person's suitability to continue to work in a position of trust, and any notifications required to Disclosure & Barring Service (DBS) or any professional regulatory body.

What is the Designated Officer's role?

- Provides **advice, information and guidance** to employers and voluntary organisations around allegations and concerns regarding paid and unpaid workers.
- Manages and **oversees** individual cases from all partner agencies.
- Ensures the **voice of the child or vulnerable adult is heard** and that they are safeguarded.
- Ensures there is a **consistent, fair and thorough process** for all adults working with children and vulnerable adults against whom an allegation is made.
- **Monitors the progress** of cases to ensure they are dealt with as quickly as possible
- **Chairs all MASM meetings** and ensures information is shared and an outcome to the MASM is agreed.

When should I contact the Designated Officer?

The Designated Officer should be made aware of all cases in which it is alleged that a person who works with children or vulnerable adults has:

- Behaved in a way that has or may have harmed a child or vulnerable adult
- Possibly committed a criminal offence against or related to a child or vulnerable adult
- Behaved in a way that indicates he / she may pose a risk to children or vulnerable adults
- Behaved in a way that indicates he/she may not be suitable to work with children or vulnerable adults

This includes concerns in a person's personal life and any historical concerns

The Designated Officer should be contacted within **1 working day** of any allegations being made. This information will be considered as to whether the criteria for MASM process is met.